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| Minutes |
| Board meeting  |
| Date  | March 19, 2025 |
| Time  | 6:00pm |
| Meeting called to order by  | Traci Orman, President |

## In attendance

Board Members:

Traci Orman, Dr Richard Frankville, Michael Hagemeyer, Brian Deakins, Kathy Modesitt and Shelly Watson. Teresa McCullough was absent.

Library Staff:

Sarah Trover, Library Director and Jason Hayes, Business Manager

Public:

No public in attendance

## Approval of minutes

Minutes from February 19, 2025, meeting reviewed. Michael Hagemeyer made a motion to approve. Second by Kathy Modesitt. All in favor.

## reports

 Business Manager and Treasurer’s Report – Jason Hayes, Business Manager

\*Approval of claims. 4214-4266. Dr Richard Frankville made a motion to approve. Second by Michael Hagemeyer. All in favor.

\*Financial and Fund Reports. Jason Hayes presented.

Motion by Michael Hagemeyer to approve Financial and Fund reports. Second by Shelly Watson. All in favor.

\*February 2025 LIT marked as received $20851.00

\*FY2024 8% .96% with a balance of $50868.46

Librarian’s Report – Sarah Trover, Library Director

\*February use statistics: New Resident Cards 19, 4 juvenile, 8 renewed.

 Non-Resident New Cards 5, Non-Resident Renewed Cards 8

Circulation of materials for the month were 1997. New materials added to Library collection 161 and deleted 189.

Libby check outs totaled 982, Hoopla 52, Kanopy 94

New business:

2024 Annual Report

Long Range Planning Committee-Dr Richard Frankville, Kathy Modesitt and Sarah Trover

Library Board Bylaws-Sarah to discuss with Library attorney and further discussion to be had in April.

National Library Workers Day is April 8. Lunch for staff and new library T-Shirts were approved.

Presenter/Vendor Agreement reviewed. Motion made by Brian Deakins to approve. Seconded by Michael Hagemeyer. All in favor.

Security Camera Policy-Sarah to review with Library attorney.

Internal Controls-on hold until April meeting. Library attorney to review.

Unfinished business:

\*Doors-still under review

\*Discussion regarding parking lot purchase. Traci and Sarah to follow up.

## Adjournment

Motion made to adjourn by Michael Hagemeyer. Second by Dr Richard Frankville. Meeting adjourned at 7:27pm.

## Next meeting

April 16, 2025 at 6:00pm

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Traci Orman, President Shelly Watson, Secretary