

# May 2026

## DIRECTOR'S REPORT

Presented by Sarah Trover

*Brazil* PUBLIC  
LIBRARY





New Adult Resident

**20**



Renewals

**23**



New Juvenile Resident

**4**

**We created 56 cards in May.**



New Non-Resident

**2**



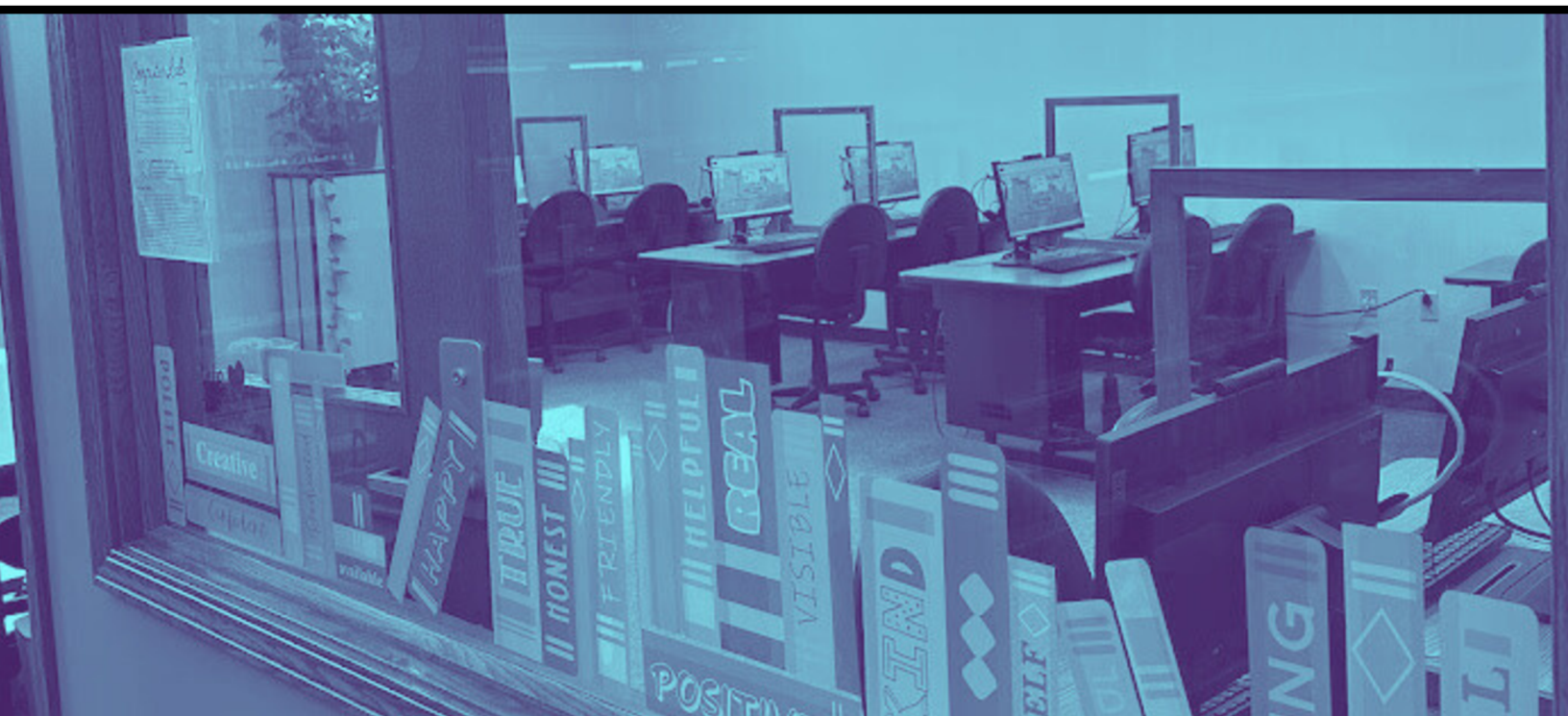
Renewed Non-Resident

**6**



New Non-Resident Juvenile

**1**





# SECRET PUZZLE DAY

On May 29, Jarid Clapp shared his collection of unique puzzles with Library customers. He set up his collection in the lower level lobby and encouraged Library customers to try their hand at figuring them out.

Jarid Clapp is a disabled veteran and he has found that doing puzzles like these has enhanced his life and he wanted to share that joy with others.

Sarah Trover and Jarid met in March to discuss offering a program like this at the Library and it was a great to see at least five customers join in on the fun.



# DOLLAR GENERAL LITERACY FOUNDATION GRANT

On May 8, we were notified that we received a Dollar General Literacy Foundation Summer Reading Grant for \$3,000.



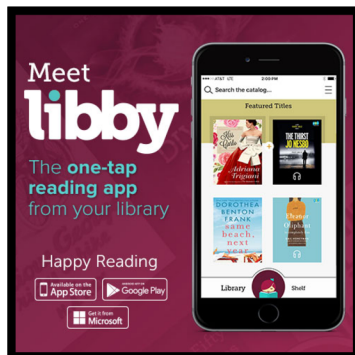
## INFOEXPRESS RENEWAL

We renewed our interlibrary loan service on May 15. InfoExpress is Indiana's statewide delivery service for library materials. We use this courier service to quickly and securely transport materials directly between libraries.

Fees for InfoExpress are based on the number of deliveries per week. We determine how many days a week we need pick up and delivery, based on volume. We will continue this service for two days a week.

## ANNUAL REPORT

The 2025 Annual Report was submitted to the Indiana State Library on May 4. We will know if we are in compliance before the end of July.



## LIBBY FUNDS

In May, an additional \$2,000 was added to our OverDrive account to purchase more materials for Libby. We will be able to purchase items that have multiple holds so customers won't have to wait as long for their holds to be fulfilled. \$2,000 should be able to cover our Libby costs until the end of 2026.

## FY2026 E-RATE

Universal Service Administrative Co. approved our FY2026 E-Rate application for Internet Access and Managed Wi-Fi services with ZAYO on May 2.

Here are the application details:

Description: 471 Application for ISL Internet Access with ZAYO  
 Total Pre-discount Charges \$39,120.00  
 Discount Rate 80.00%  
 Committed Amount \$31,296.00

Description: 471 Application for Managed Wi-Fi Contract with ZAYO  
 Total Pre-discount Charges \$3,432.00  
 Discount Rate 80.00%  
 Committed Amount \$2,745.60. ZAYO will discount our invoice.



# WTWO INTERVIEW

A press release was sent to the Brazil Times, WTWO, WTHI, and the Tribune Star to share the news about the Dollar General Literacy Foundation grant of \$3,000 for our Summer Reading Program. On May 26, WTWO interviewed Sarah Trover about this accomplishment, as well as the Summer Reading Program. This was a great opportunity to promote the program and engage new readers.

The Brazil Times also shared this accomplishment with their readers, but they didn't do a formal interview.



# PUBLIC STUDENT LOAN FORGIVENESS

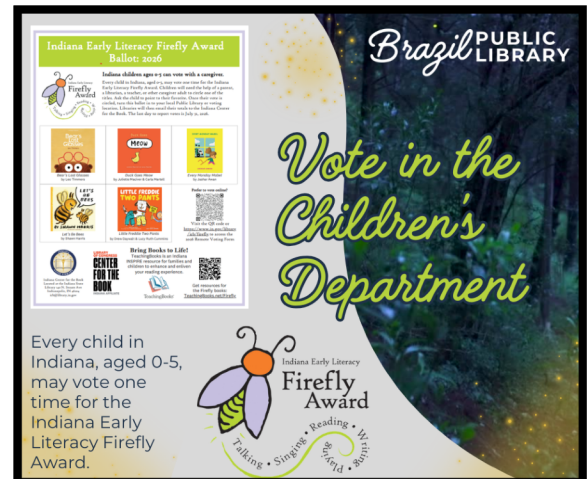
After nearly a year of effort, Library employees can now find the Brazil Public Library on the Federal Student Aid website. This makes the Library an eligible employer for student loan forgiveness. Public Service Loan Forgiveness (PSLF) erases the remaining balances on Federal Direct Loans for borrowers who make 120 qualifying monthly payments while working full-time for a qualifying government or 501(c)(3) non-profit employer.

This was made possible thanks to the efforts of the Congressional Office of Congressman Mark Messmer, our attorney Scott Craig, and our Library Board President Traci Orman.

# INDIANA EARLY LITERACY FIREFLY AWARD

In May, we started offering ballots for customers to vote for their favorite Indiana Early Literacy Firefly award book.

All five books have been added to the collection and are available in the children's department along with the ballots. Children under age five can vote for this award.



# CLAY COUNTY COMMUNITY BABY SHOWER



On May 18, Sarah Trover held the first Clay County Community Baby Shower planning meeting in the Library's meeting rooms. Five people attended this meeting in person and eight attended virtually. The date of the event was determined during this meeting. We plan to host the Clay County Community Baby Shower on August 29<sup>th</sup> from 9:00-1:00pm in the Library's parking lot and meeting rooms.

## KID'S GAME NIGHT

Three kids were eager to shout "Bingo" on May 7 during Kid's Game Night. Nan Algie hosted creepy crawly bug bingo and she said that attendees laughed like loons when they would say I want bed bugs or worms during the game.



## ICE CREAM CAKE

Barb Gaskins, a Library patron, donated an ice cream cake from Dairy Queen to staff in honor of National Library Week. This was such a kind gesture.

## MERIDIAN FIELD TRIP



On May 14, Tammy Robison welcomed Meridian to the Library for a field trip. Fifty-nine people attended, including parents, teachers and students.

Each attendee left with a Summer Reading flyer.



Door Count

# 3,862





# MERIDIAN CARNIVAL

Tammy Robison and Rebekah Dillman attended the spring carnival at Meridian Elementary School on May 14.

Attendees had the opportunity to fill out surveys for a chance to win a door prize and we had 20 submitted. We will use the information gained from these surveys for both long-range plan assessment and the Dollar General grant report.



# DIGITAL FOOTPRINT



Website Views

**73,133**



Facebook Followers

**2,030**



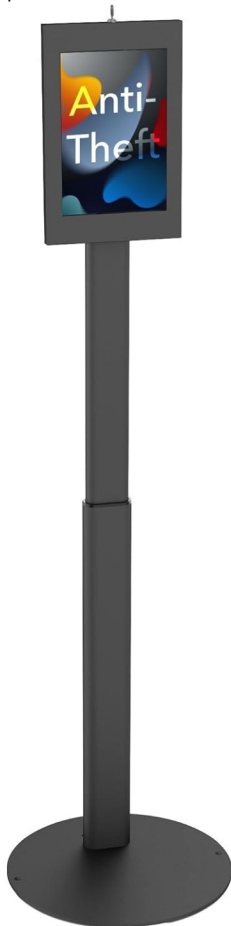
Instagram Followers

**48**

## NEW TABLETS

Tablets and tablet stands were purchased using the Dollar General Literacy Foundation grant funds in May. These were outlined as anticipated purchases in the initial grant proposal. These tablets will allow customers to sign up and log the time they have spent reading at the Library. These devices will be placed on both levels near the circulation desks and Reader Zone will be pre-loaded on them. We will move them into the meeting rooms or on the patio during our weekly Summer Reading Programs.

We plan to utilize these tablets after Summer Reading has concluded by offering additional places to search for materials.





# PHYSICAL SPACE

## LIMESTONE CLEANING

Spot On Pressure Washing cleaned the exterior limestone of the Library on May 11 and 12. This was a huge improvement with a lasting impact.



## LANDSCAPE ROCK

On May 11, Kevin Heidel freshen up the space between the patio and the parking lot with new rock. This will help to eliminate weeds that was taken up residence in this space, while also making the space look polished.

This is just one of many small improvements we have been focusing on and planning for this month.



## AEDS

On May 18, two AEDs were installed on both floors of the Library by Kevin Heidel. The one of the second floor is by the elevator and the lower level has an AED placed by the entrance to the children's department.

## MEMORIAL DAY

In honor of Memorial Day, flags were placed around the exterior of the Library.

These flags were originally purchased for the Cemetery Walk in 2025, but we plan to use them for other holidays throughout the year.



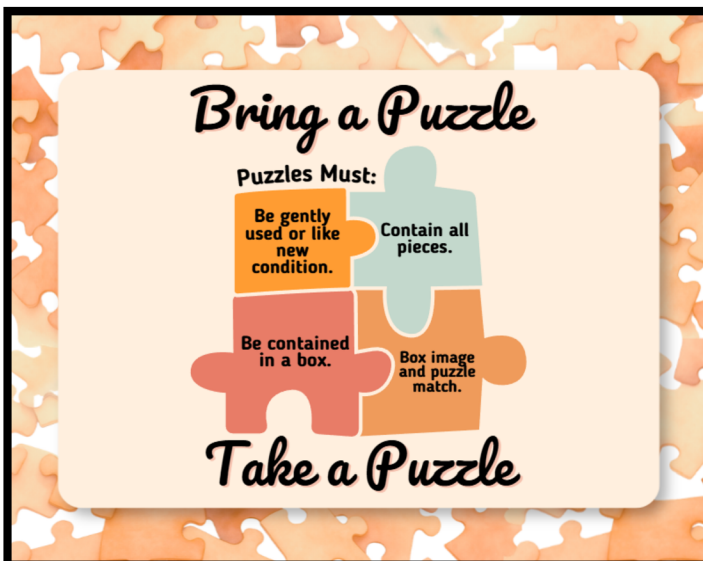


Meeting Room  
Reservations

7

## PUZZLE EXCHANGE

On May, we started a puzzle exchange. Customers are encouraged to bring a puzzle and take a puzzle. The puzzle must be in a box and it must have all of the pieces. This exchange is being offered on a table outside of the Adult Fiction space on the second floor.



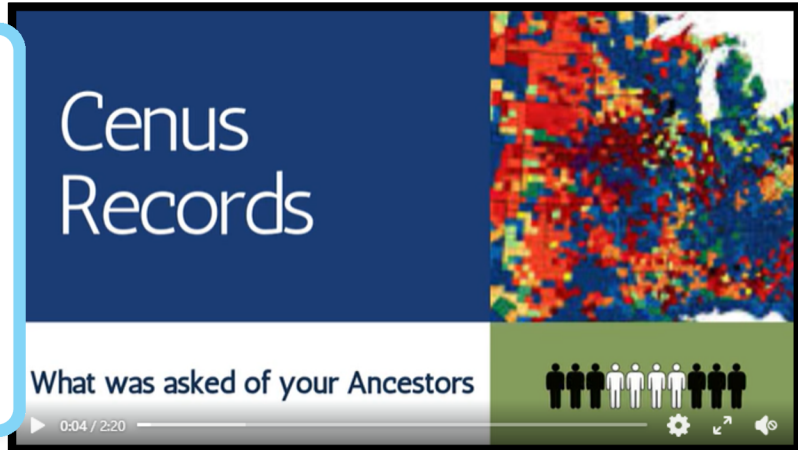
# LOCAL HISTORY VIDEOS

May is Local and Community History Month. It is a dedicated time to explore the unique history of your local area, increase community awareness, and celebrate local heritage. Melissa Hicks- Giles posted a new video every week.



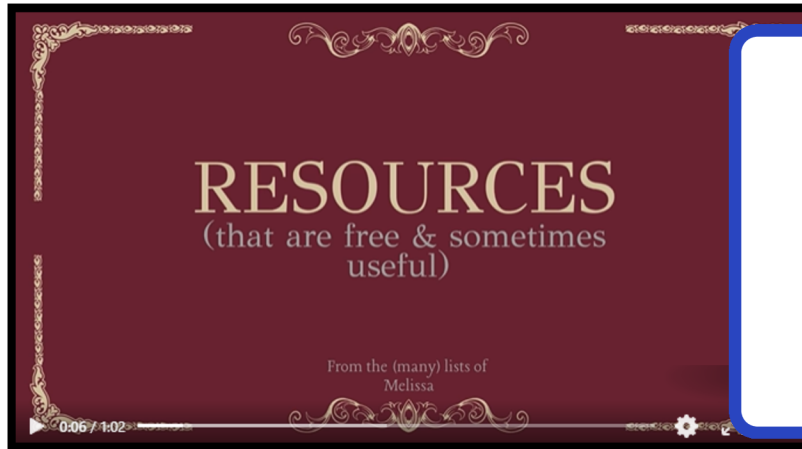
Views

**220**



Views

**329**



Views

**473**



# BOOK SHOPPE

## VOLUNTEER RECRUITMENT

The Western Indiana Community Action Agency, Inc. included a call-out for volunteers at the Brazil Public Library in their May newsletter.



Book Sale Donations

**\$292**



Donations Received in the Library

**\$9.00**



Computer Users

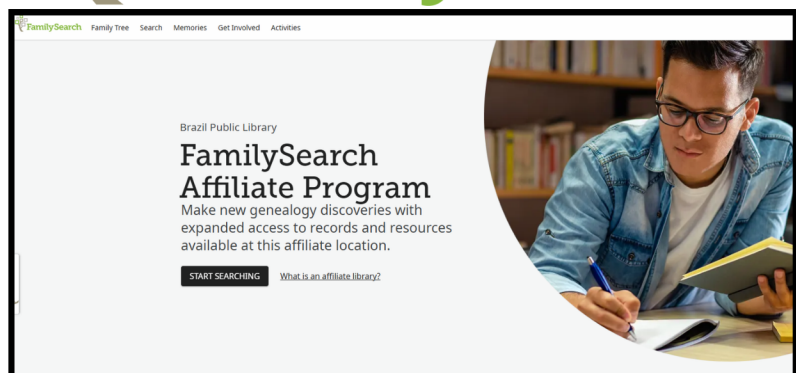
**105**

# TECHNOLOGY

## FAMILY SEARCH AFFILIATE

In May, we became a Family Search Affiliate. This gave our customers access to millions of digitized historical documents that are only available at FamilySearch locations.

Melissa learned about this service at the Indiana Genealogical Society Conference she attended in April and she orchestrated offering this service to our customers.



# hoopla



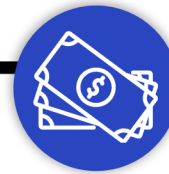
Check Outs

**151**



New Users

**9**



Total Cost

**\$386**



# kanopy



Visits to Kanopy

**22**



Videos Played

**13**



Minutes Watched

**358**



# PROFESSIONAL DEVELOPMENT

## ID:EALS VIRTUAL SPEAKER SERIES: CONSPIRACY THEORIES AND THE INFORMATION SOCIETY

Sarah Trover attended the May session of its Information and Democracy: Education, Access, Libraries, and Society (ID:EALS) speaker series. The Institute for Information Literacy at Purdue hosted Dr. Matthew Hannah and Dr. Robert Spinelli for Their presentations explored how our society is structured by our access to and application of information, in an age of unprecedented information overload, and the importance of being able to properly sift through incomplete data, misinformation, and disinformation, especially when the political and social consequences of rampant conspiracism have become all too clear.

**IIL**<sup>P</sup> Institute for  
Information Literacy  
at Purdue



## SAFE KIDS COALITION

# SAFE K:DS

On May 13, Sarah Trover attended a Safe Kids Coalition meeting at Chances and Services for Youth. This meeting focused on sharing resources amongst organizations. Sarah shared that planning for the Clay County Community Baby Shower will start next week to determine the date of the event. A safety event for families was also discussed and tentatively planned for November at the Library. This would include fire safety drills, car seat checks, free gun locks and more.

## 2026 PUBLIC LIBRARY BUDGET WORKSHOP

On May 21, Jason Hayes attended this workshop virtually. Ryan Burke of the Department of Local Government Finance and Beth Goss and Elise Bowling of the State Board of Accounts will review changes and share information on federal and state legislative actions and financial/budgetary changes that are helpful in the public library budgetary planning process.

## BUDGETS 2.0 TRAINING

Sarah Trover attended this virtual training on May 27. It was focused on the 2027 budget submission process. During this session, the presented walked through the actual submission process through the DLGF website.

# INTERLIBRARY LOAN



Received

**234**



Sent

**190**



Notary Services

**9**



Study Room Users

**28**

# May

BY THE NUMBERS



Faxes

**37**



Supervised Visit Attendance

**20**



Reference Questions

**19**



Circulation Total

**1,644**



Libby Circulation

**1,038**



Adult Best Sellers

**9**

# New MATERIALS

We are at 2.64% of our 8% goal.  
We have \$16,082 left to spend.



Adult Non-Fiction

**18**



Large Print

**7**



Youth Services Fiction

**7**



Youth Services Non-fiction

**25**



Teen Fiction

**3**



New Items Added

**158**