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| Minutes |
| Board meeting  |
| Date  | January 15, 2025 |
| Time  | 6:10pm |
| Meeting called to order by  | Brian Deakins, Treasurer |

## In attendance

Board Members:

Brian Deakins, Michael Hagemeyer, Teresa McCullough, Kathy Modesitt and Shelly Watson.

Library Staff:

Sarah Trover, Library Director and Jason Hayes, Business Manager

Public:

No public in attendance

## Approval of minutes

Minutes from December 18, 2024, meeting were reviewed. Teresa McCullough made a motion to approve. Second by Kathy Modesitt. All in favor.

## reports

 Business Manager and Treasurer’s Report – Jason Hayes, Business Manager

\*Approval of claims. 4087-4149. Michael Hagemeyer made a motion to approve. Second by Kathy Modesitt. All in favor.

\*Financial and Fund Reports. Jason Hayes presented.

Motion by Shelly Watson to approve Financial and Fund reports. Second by Teresa McCullough. All in favor.

\*December LIT marked as received $18,803.62

\*FY2024 8% totals reviewed $62,219.29 spent through 12/31/2024

\*Appropriation Transfer-Jason Hayes, Business Manager reported $1500 of $3000 used

Librarian’s Report – Sarah Trover, Library Director

\*December use statistics: 34 adult, 4 juvenile New Resident Cards, 7 Resident Renewed Cards, juvenile 0, 10 Non-Resident New Cards, 4 Non-Resident Renewed Cards

Circulation of materials for the month were 1808. Added to the library collection 176 new materials and deleted 82.

Libby check outs totaled 935, Hoopla 48, Kanopy 65

New business:

Volunteer Policy was reviewed.

Discussion of library book sales. This will be presented to the library attorney for review and presented to the board at a later date.

Unfinished business:

Mileage resolution updated

Unscheduled library closings. Michael Hagemeyer made a motion to approve. Second by Kathy Modesitt. All in favor

Staff Handbook

\*Dress Code-approved by library attorney. Motion made by Teresa McCullough to approve. Second by Michael Hagemeyer. All in favor.

\*Narcan MOU-Michael Hagemeyer made a motion to enter into MOU with the Clay County Health Department. 2/26 training. Second by Kathy Modesitt. All in favor

\*Doors-still under review

## Adjournment

Motion made to adjourn by Michael Hagemeyer. Second by Teresa McCullough. Meeting adjourned at 7:02pm.

## Next meeting

February 19, 2025 at 6:00pm

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Traci Orman, President Shelly Watson, Secretary

Public Hearing

September 18, 2021

Call to order at 6:06pm

No public in attendance

Budget Form 1 presented – Budget Estimate $903,876

Adjournment 6:08pm

Motion to approve first reading of the 2025 budget

Adjournment at 6:09pm